

Internal/External Vacancy Announcement different positions

GIRDA is local non-Governmental Organization established in 2004 and re-registered in accordance with registry number 0337 on August 14, 2019 G.C as local organization in accordance with civil society organizations proclamation No 1113/2019. GIRDA envisions a society of hope and social justice where poverty is eradicated and people lead a dignified, social and economic security and prosperous life through education in an enabling environment.

GIRDA's mission is to work with boys, girls, women, men, marginalized communities and community based institutions to have significant improvements on the root causes of poverty, reduced disaster risks and natural resource management and conservations through promotion of indigenous skills.

GIRDA wants to recruit potential compotators for the following posts. Thus interested potential candidatures can apply or submit their CV and underlying documents to GIRDA head office located around Luncha in front of AIPHA University documents.

Location DUTY: Adola Woyyu, with regular travel to six (Adola-Rede, Oddo-Shakiso, Girja, Anna-Sorra, Sabba-Boru and Aga-Wayyu) wored as and two Adola-Woyyu and Oddo-Shakkiso towns in Guji Zone

Employment Type: Full time

Category: Development and Project Management

Salary: As Per Organization Salary Scale

Deadline: Seven working days from this announcement post on the newspaper

Job Description: The Project officers will be responsible for the implementation and administration of the three years project named "Facilitating Environmental and Human Health Accountability Exercise for the Extractive Industry At 6 Wored as And 2 Towns Of Guji Zone, Oromia Regional State" under GIRDA- mining extractive industries environmental and human health accountability Program, funded by the European Commission CSF III. Project officers will be further in charge of liaison with partner institutions, fulfilling all contractual obligations, adhering to GIRDA and donors' policies, internal and external reporting and harmonization with other GIRDA programs towards organizational mission.

Most importantly, Project coordinators will be responsible for achieving all project outputs in the best possible quality, within given timeframe.

Area of the intervention the officers	Applicants educational background	Number
Field Project Coordinator/Adola- Woyyu	B.A or M.A in management, rural development, sociology and related field 10 and above years	1
Social Accountability Coordinator/Adola-Woyyu	B.A or M.A in management, rural development, sociology, law and related field 8 and above years work experience	1
Accountant/Adola Woyyu	B.A or M.A in accounting 8 and above years	1
Monitoring, evaluation and communication officer (50%)/A.A	B.A or MA in Economics, rural development, statistics and related field 10 and above years	1
Admin and finance manager/A, A	BA or MA in management, public administration and related field	1

Girja Integrated Rural Development Association (GIRDA)

Requirements:- Strong writing and reporting skills

Strong and proven project management skills

Excellent planning, budgeting, monitoring and organizational and communication skills

Fluency in English and Afaan Oromo, both written and spoken;

How to Apply:- Only short listed candidates will be invited for an interview. Applicants should send submit their non-returnable CV with scan or copies of relevant documents, Cover Letter and 3 recent references until 17th of March, 2020 to girdalimat@yahoo.com or gwakodubo@gmail.com with subject line with the name of the position applying for. (Applications without the clearly marked subject will not be considered). Size of an application must not exceed 3MB.

Please note: GIRDA does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).